

Position Description (PD) for Yucca Mountain Lead Lab Activities

Position Description Number	YM022	
Creation Date of PD	07/02/06	
Job Title	External Interactions Specialist	
SNL Dept Name	License Assessment & Technical Analysis	
SNL Org Number (or TBD)	06853	
Number of Openings	1	
Description of Position	<p>The NRC and Other Interactions Team is part of the Regulatory Compliance Group within the Lead Laboratory's Licensing Department. The External Interactions Specialist will assist the NRC and Other Interactions Team Lead in supporting the DOE in interactions with the NRC, including the Advisory Committee on Nuclear Waste (ACNW), pertaining to post-closure regulatory requirements; as required and directed by DOE and in coordination with the YMP M&O Contractor (as appropriate), formal correspondence, interfaces with the NRC Region IV, NRC Nuclear Material Safety and Safeguards, Onsite Representatives, and routine coordination and facilitation of the NRC compliance review of the Post-Closure Safety and Performance Confirmation chapters of the LA. It may also require, as directed by DOE, providing strategic planning, logistics coordination, arrangements for and costs of offsite meeting facilities, travel, and technical support; and preparing technical presentations on post-closure science activities and publication support for interactions with the NRC and ACNW.</p>	
Required Skills & Experience	<p>Excellent written and oral communication skills; knowledge of technical vocabularies and terminology common to the assignment; demonstrated knowledge of administrative functions, including budget and financial functions; ability to develop and analyze information for studies and reports; ability to learn Lead Laboratory organizational structure, functions, procedures and policies procedures; advanced knowledge of software applications, and enhancing presentation reports.</p>	
Desired Skills & Experience (if applicable)	Knowledge of the Yucca Mountain Project	
Required Education (Degrees & Levels)	Eight (8) years directly related experience or an equivalent combination of training and experience	
Desired Education (Degrees & Levels - if applicable)	Bachelor degree in related discipline or equivalent training	
Full Time Position? (Y/N)	Yes	
Job Requires lifting 35+ Pounds (Y/N)	No	
Desired Start Date	10/1/06	
Can this position accommodate...		
Part Time Employees? (Y/N)	Telecommuting? (Y/N)	Foreign Nationals? (Y/N)

Please Select All Related WBS Elements for this PD
(required for distributing PDs to contract providers for sourcing)

WBS Elements of 1.5.02		X
1.5.02.03	U.S. Nuclear Regulatory Commission Interactions/Commitments	X

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